

# *Driver License Reinstatement Procedures*



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## INTRODUCTION

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If you are currently under a license suspension by the Ohio Bureau of Motor Vehicles (BMV), this booklet will assist you in learning what you need to do to restore your driving privileges. The BMV will make every effort to restore your driving privileges to you upon timely receipt of your reinstatement requirements. These requirements differ depending on what type of suspension you are under. Please read the section that applies to you carefully.

In order to allow for the timely return of your driving privileges and to eliminate unnecessary delays, we recommend that you mail your requirements approximately 20 days before your suspension ending date. This will allow the BMV to process your reinstatement requirements and restore full driving privileges to you when the suspension has ended, provided that your driver license has not expired and there are no other suspensions in effect at that time. **DO NOT SEND CASH.** Please send a check or money order, made payable to the "Ohio Treasurer, Kevin L. Boyce" to the appropriate address listed under the suspension topics in this booklet.

If there are BMV forms that need to be completed, the forms may be provided by your court, or visit our website at [bmv.ohio.gov](http://bmv.ohio.gov) to download BMV forms. Check with your court representative. Also, please remember that reinstatement fees are subject to change as a result of new legislation. To verify if fees are current, please call the BMV at (614) 752-7600, Monday thru Friday, from 7:00 a.m. to 5:30 p.m., and on Saturday from 8:00 a.m. to 2:00 p.m.

View specific information regarding your reinstatement requirements by accessing [www.bmv.ohio.gov](http://www.bmv.ohio.gov). Click on "Online Services" and scroll down to "View your reinstatement requirements if your driving privileges are suspended."

## **ADMINISTRATIVE LICENSE SUSPENSION POSITIVE TEST**

An Administrative License Suspension (ALS) Positive test is imposed when you have been arrested for OVI and the results of your chemical test indicate an alcohol and/or drug(s) of abuse concentration that is above the legal limit.

At the end of the suspension, you must pay a reinstatement fee of \$475 if the offense date is on or after September 30, 2008. You must also provide proof of insurance.

Proof of insurance may be shown by providing a copy of the declaration page of a policy of liability insurance, a liability bond, a financial responsibility identification card issued by the insurance company, or a binder of liability insurance bearing the original signature of an authorized insurance agent. Proof of insurance must indicate current coverage, and if submitted prior to the end of the suspension, must cover the end date of the suspension. The name of the person suspended must be listed as an insured on the policy, or other insurance documentation presented.

You may appeal the suspension at your initial court appearance within five days after the arrest or within the period ending 30 days after your initial appearance for the charge.

Mail the requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **ADMINISTRATIVE LICENSE SUSPENSION REFUSAL OF TEST**

An Administrative License Suspension (ALS) Refusal of Test is imposed when you have been arrested for OVI or Physical Control of a vehicle while under the influence and you refuse to submit to the chemical test requested by the law enforcement agency.

At the end of the suspension, you must pay a reinstatement fee of \$475 if the offense date is on or after September 30, 2008. You must also provide proof of insurance.

Proof of insurance may be shown by providing a copy of the declaration page of a policy of liability insurance, a liability bond, a financial responsibility identification card issued by the insurance company, or a binder of liability insurance bearing the original signature of an authorized insurance agent. Proof of insurance must indicate current coverage, and if submitted prior to the end of the suspension, must cover the end date of the suspension. The name of the person suspended must be listed as an insured on the policy, or other insurance documentation presented.

You may appeal the suspension at your initial court appearance for the charge, which will be held within five days after the arrest or within the period ending 30 days after your initial appearance for the charge.

Mail the requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **OVI CONVICTION**

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An OVI suspension is imposed when you have been convicted in court for operating a vehicle while under the influence of alcohol and/or drugs of abuse.

In addition to any penalties and fines the court may impose, at the end of the suspension, you must pay a reinstatement fee of \$475 if the offense date is on or after September 30, 2008. You must also provide proof of insurance.

Proof of insurance may be shown by providing a copy of the declaration page of a policy of liability insurance, a liability bond, a financial responsibility identification card issued by the insurance company, or a binder of liability insurance bearing the original signature of an authorized insurance agent. Proof of insurance must indicate current coverage, and if submitted prior to the end of the suspension, must cover the end date of the suspension. The name of the person suspended must be listed as an insured on the policy, or other insurance documentation presented.

Mail the requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **PHYSICAL CONTROL WHILE UNDER THE INFLUENCE**

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A conviction of Physical Control While Under the Influence is imposed when you have been convicted in court of being seated in the driver's seat of a vehicle and having possession of the vehicle's ignition key or other ignition device while under the influence of alcohol and/or drug(s) of abuse.

In addition to any penalties and fines the court may impose, at the end of the suspension, you must pay a reinstatement fee of \$475 if the offense date is on or after September 30, 2008, and provide proof of insurance.

Proof of insurance may be shown by providing a copy of the declaration page of a policy of liability insurance, a liability bond, a financial responsibility identification card issued by the insurance company, or a binder of liability insurance bearing the original signature of an authorized insurance agent. Proof of insurance must indicate current coverage, and if submitted prior to the end of the suspension, must cover the end date of the suspension. The name of the person suspended must be listed as an insured on the policy, or other insurance documentation presented.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **FOURTH OFFENSE FELONY OVI**

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You are a fourth offense felony OVI offender if you have been convicted in court of operating a vehicle while under the influence of alcohol and/or drugs of abuse and if you have had at least three prior convictions for OVI within the previous six years, or have had at least five prior OVI convictions within the previous 20 years.

In addition to any penalties and fines the court may impose, at the end of the suspension, you must pay a reinstatement fee of \$475 if the offense date is on or after September 30, 2008. You must also provide proof of insurance.

Proof of insurance may be shown by providing a copy of the declaration page of a policy of liability insurance, a liability bond, a financial responsibility identification card issued by the insurance company, or a binder of liability insurance bearing the original signature of an authorized insurance agent. Proof of insurance must indicate current coverage, and if submitted prior to the end of the suspension, must cover the end date of the suspension. The name of the person suspended must be listed as an insured on the policy, or other insurance documentation presented.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **VEHICLE IMMOBILIZATION**

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The court may order the immobilization of your vehicle for a number of reasons. In order to release the vehicle, at the end of the immobilization period, you must pay a \$100 immobilization fee. Failure to pay the fee may result in the forfeiture of the vehicle.

At the end of the immobilization period and upon receipt of the immobilization fee, the BMV will mail a compliance letter to you. Take this letter to the law enforcement agency or court that has immobilized the vehicle. Be sure to purchase plates at any deputy registrar license agency before you go. At the end of the immobilization period, you will not be able to register any vehicles in your name until the fee has been paid.

Mail the fee to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **IMMOBILIZATION WAIVER**

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Effective, September 30, 2008, prior to the issuance of the order of immobilization, a family or household member of the offender may file a motion with the court to operate the vehicle during the period of time the immobilization order would have been in effect if it is perceived that the immobilization of the vehicle would be an undue hardship to the family or household member.

The immobilization waiver order shall require the family or household member to display on the vehicle to which the order applies restricted license plates.

## **VEHICLE FORFEITURE**

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The court has ordered the forfeiture of your vehicle. This means that your vehicle has been permanently taken away from you. You cannot register another vehicle in your name for five years.

## **WARRANT BLOCK**

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House Bill 141, effective March 3, 1998, permits the Clerk of Municipal and County Courts to send to the Registrar of Motor Vehicles a report containing the name and address of any persons for whom an arrest warrant has been issued. Upon receipt of the report, the BMV will block the issuance of a temporary permit, commercial driver license, regular class "D" driver license and your vehicle registration privileges.

The block will not terminate until you comply with the courts requirements and submit a \$15 reinstatement fee. In order to reinstate your driving privileges, you are required to comply with any warrants in addition to any other reinstatement requirements.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **NONRESIDENT VIOLATOR COMPACT**

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A nonresident violator compact suspension results when an out-of-state court informs the Ohio BMV that there is an outstanding traffic ticket against you. You must meet the following requirements:

1. Pay any fines or costs from the out-of-state court.
2. Have the out-of-state court send a release to the Ohio Bureau of Motor Vehicles.
3. Pay a \$30 reinstatement fee if you do not comply within specified period.

The fee may be waived if the out-of state court requirements were satisfied prior to the beginning date of suspension.

You have the opportunity for a hearing. You may submit a request in writing to the BMV within 30 days of the date of the suspension notice. The scope of this hearing is to give evidence, oral or written, to indicate why your driver license should not be suspended under the Ohio Revised Code, Section 4510.71.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **TWELVE-POINT SUSPENSION**

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A 12-point suspension results when you accumulate 12 points on your driving record within a two-year period. You must meet the following requirements:

1. Complete a remedial driving course, (visit our Web site for course information at: [www.drivertraining.ohio.gov](http://www.drivertraining.ohio.gov)).
2. File FRA insurance for a period of three years (check with your insurance agent).
3. Retake a complete driver license examination.
4. Pay a \$30 reinstatement fee.

If cause can be shown why driving privileges should not be suspended, a petition may be filed in the county or municipal court in the jurisdiction in which you reside, agreeing to pay the cost of the proceedings. Petition should be filed before the beginning date of the suspension. If you are under the age of 18, the petition must be filed in the juvenile court in the jurisdiction in which you reside.

Mail the requirements to: Ohio Bureau of Motor Vehicles, Attn: Points & Juvenile Offenders Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **COURT SUSPENSION**

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The court has ordered the suspension of your driver license for a minor traffic violation. You must serve the length of the suspension and pay a \$30 reinstatement fee if the original suspension is 90 days or longer.

You may appeal to the court of conviction. The court may choose to grant limited driving privileges or terminate the suspension before its ending date. A journal entry bearing the court seal must be forwarded to the BMV indicating the action the court took before our records are changed. You must be in compliance with all other driver license suspensions, in order to have valid limited driving privileges.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **HABITUAL USE OF ALCOHOL/DRUGS**

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A habitual suspension occurs when there are three or more convictions of driving under the influence of alcohol/drugs within the immediate preceding three-year period.

In order to comply, you must successfully complete a treatment program after the last offense and maintain six months continuous sobriety after completion of the treatment program. When all requirements have been met, reinstatement form BMV 2326 must be completed and signed by a physician, psychologist, certified chemical dependency counselor II or III, or national certified chemical dependency counselor attesting to the above and must be submitted to the BMV.

You may request an administrative hearing by writing to the BMV within 30 days of the date of the suspension notice. You will be notified by mail of the time and place of the hearing. At the hearing, you may appear in person or be represented by an attorney or council and present evidence and examine witnesses appearing for and against you.

Mail reinstatement requirements and requests for administrative hearings to: Ohio Bureau of Motor Vehicles, Attn: Special Case Section/Medical Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **ADMINISTRATIVE INDEFINITE SUSPENSION OR MEDICAL SUSPENSION**

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There are various reasons for being placed under a medical suspension. No temporary instruction permit or driver license shall be issued to, or retained by any person who, in the opinion of the Registrar, is afflicted with or suffering from a physical or mental disability or disease that prevents him/her from exercising reasonable and ordinary control over a motor vehicle while operating the vehicle upon the highways. Call the Ohio BMV at (614) 752-7500 for further information. Please have the BMV case number or your Social Security number available when calling.

If your driving privileges have been suspended due to a medical condition, you must submit a satisfactory medical statement from your physician and/or submit passing examination scores for a partial or complete driver license examination to the BMV.

You may request an administrative hearing by writing to the BMV within 30 days of the date of the suspension notice. You will be notified by mail of the time and place of the hearing. At the hearing, you may appear in person or be represented by an attorney or council and present evidence and examine witnesses appearing for and against you.

Mail reinstatement requirements and requests for administrative hearings to: Ohio Bureau of Motor Vehicles, Attn: Special Case Section/Medical Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **PROBATIONARY SUSPENSION FOR TWO MOVING VIOLATIONS**

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A probationary revocation results if you are convicted of committing two moving violations before the age of 18.

In order to comply you must complete a juvenile driver improvement program, pay a \$30 reinstatement fee, and at the end of the suspension, purchase a temporary permit packet and retake a complete driver license examination.

Visit any Ohio State Highway Patrol driver license examination station (see "List of Locations," visit our Web site at: [http://bmv.ohio.gov/county/dx\\_locs.htm](http://bmv.ohio.gov/county/dx_locs.htm).) No appointment is necessary to take the driver knowledge test and vision screening, but be sure to verify days and hours of operation for each exam station. Once passed you may proceed to a deputy registrar agency and purchase a Temporary Instruction Permit Identification Card (TIPIC).

You must present two documents that satisfy proof of both: 1. Name and date of birth, and 2. Social Security number, if ever assigned, at any Deputy Registrar agency. See pages 21-23 for list of primary and secondary documents.

You may appeal for limited driving privileges to the court in which the second conviction was received. If driving privileges are granted the court will issue a permit indicating the dates, times, and places you will be permitted to drive. You must be in compliance with all other driver's license suspensions, in order to have valid limited driving privileges.

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Points & Juvenile Offenders Unit, PO BOX 16520, Columbus, OH 43216-6520.

## **PROBATIONARY SUSPENSION FOR THREE MOVING VIOLATIONS**

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A probationary revocation results if you are convicted of committing three moving violations before the age of 18.

In order to comply, you must complete a juvenile driver improvement program, pay a \$30 reinstatement fee, and at the end of the one-year suspension, purchase a temporary permit packet and retake a complete driver license examination.

Visit any Ohio State Highway Patrol driver license examination station (see "List of Locations," visit our Web site at: [http://bmv.ohio.gov/county/dx\\_locs.htm](http://bmv.ohio.gov/county/dx_locs.htm).) No appointment is necessary to take the driver knowledge test and vision screening, but be sure to verify days and hours of operation for each exam station. Once passed you may proceed to a deputy registrar agency and purchase a Temporary Instruction Permit Identification Card (TIPIC).

You must present two documents that satisfy proof of both: 1. Name and date of birth, and 2. Social Security number, if ever assigned, at any Deputy Registrar agency. See pages 21-23 for list of primary and secondary documents.

You may appeal for limited driving privileges to the court in which the third conviction was received. If driving privileges are granted, the court will issue a permit indicating the dates, times and places you will be permitted to drive.

You must be in compliance with all other driver's license suspensions in order to have valid limited driving privileges.

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Points & Juvenile Offenders Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **PROBATIONARY SUSPENSION FOR OVUAC-UNDER THE AGE OF 18**

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A probationary suspension, OVUAC, results when you are under the age of 18 and plead guilty to or are found guilty of driving with a prohibited alcohol content of .02% to .07%.

In order to comply, you must complete a juvenile driver improvement program, pay a \$30 reinstatement fee, and at the end of the six-month suspension, purchase a temporary permit packet and retake a complete driver license examination.

Visit any Ohio State Highway Patrol driver license examination station (see "List of Locations," visit our Web site at: [http://bmv.ohio.gov/county/dx\\_locs.htm](http://bmv.ohio.gov/county/dx_locs.htm).) No appointment is necessary to take the driver knowledge test and vision screening, but be sure to verify days and hours of operation for each exam station. Once passed you may proceed to a deputy registrar agency and purchase a Temporary Instruction Permit Identification Card (TIPIC).

You must present two documents that satisfy proof of both: (1) Name and date of birth, and (2) Social Security number, if ever assigned, at any Deputy Registrar agency. See pages 21-23 for list of primary and secondary documents.

There are no provisions in the law for limited driving privileges on this suspension.

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Points & Juvenile Offenders Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **PROBATIONARY SUSPENSION FOR OVI CONVICTIONS UNDER THE AGE OF 18**

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A probationary suspension for OVI results when you are under the age of 18 and plead guilty to or are found guilty of driving with a prohibited alcohol content of .08% or above.

In order to comply, you must complete a juvenile driver improvement program, pay a \$30 reinstatement fee, and at the end of the six-month suspension, purchase a temporary permit packet and retake a complete driver license examination.

Visit any Ohio State Highway Patrol driver license examination station (see "List of Locations," visit our Web site at: [http://bmv.ohio.gov/county/dx\\_locs.htm](http://bmv.ohio.gov/county/dx_locs.htm).) No appointment is necessary to take the driver knowledge test and vision screening, but be sure to verify days and hours of operation for each exam station. Once passed you may proceed to a deputy registrar agency and purchase a Temporary Instruction Permit Identification Card (TIPIC).

You must present two documents that satisfy proof of both: 1. Name and date of birth, and 2. Social Security number, if ever assigned, at any Deputy Registrar agency. See pages 21-23 for list of primary and secondary documents.

There are no provisions in the law for limited driving privileges on this suspension.

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Points & Juvenile Offenders Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **OPERATING A VEHICLE AFTER UNDERAGE ALCOHOL CONSUMPTION (OVUAC)**

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If you are under the age of 21 and plead to or are found guilty of driving with a prohibited alcohol content of .02% to .07%, there may be reinstatement requirements to be met if the court orders a license suspension.

In addition to any fines and penalties issued by the court, you will be required to complete a remedial driving course, pay a \$30 reinstatement fee, provide evidence of liability insurance currently in effect, and retake a complete driver license examination.

Visit any Ohio State Highway Patrol driver license examination station (see "List of Locations," visit our Web site at: [http://bmv.ohio.gov/county/dx\\_locs.htm](http://bmv.ohio.gov/county/dx_locs.htm).) No appointment is necessary to take the driver knowledge test and vision screening, but be sure to verify days and hours of operation for each exam station. Once passed you may proceed to a deputy registrar agency and purchase a Temporary Instruction Permit Identification Card (TIPIC).

You must present two documents that satisfy proof of both: (1) Name and date of birth, and (2) Social Security number, if ever assigned, at any Deputy Registrar agency. See pages 21-23 for list of primary and secondary documents.

Appeal of conviction must be done through the court that issued the conviction. An appeal for limited driving privileges must also be made to the court that issued the conviction. You must be in compliance with all other driver license suspensions, in order to have valid limited driving privileges.

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Points & Juvenile Offenders Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **TOBACCO VIOLATION**

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If you are under the age of 18 and the court determines that you are guilty of possessing, using, purchasing or receiving cigarettes or other tobacco products, the court may require you to complete one or both of the following:

1. Attend a youth smoking education program or other smoking treatment program approved by the court, if one is available.
2. Impose a fine of not more than \$100.

If you disobey the court order, the court may require you to do any or all of the following:

1. Increase the imposed fine.
2. Perform not more than 20 hours of community service.
3. Suspend for a period of 30 days the temporary instruction permit and/or driver license in your possession.

## **VIOLATION OF RESTRICTION**

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A Violation of Restriction suspension is imposed when a driver has violated a driver license restriction (corrective lenses, mechanical control devices, daylight driving only, etc.) relating to their ability to operate a motor vehicle.

Driving privileges are suspended for a period of six months and requires a \$30 reinstatement fee.

Mail reinstatement fees to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

You may request an administrative hearing by writing to the BMV within 30 days of the date of the suspension notice. You will be notified by mail of the time and place of the hearing. At the hearing, you may appear in person or be represented by an attorney or council and present evidence and examine witnesses appearing for and against you.

Mail requests for administrative hearings to: Ohio Bureau of Motor Vehicles, Attn: Special Case Section/Medical Unit, PO BOX 16784, Columbus, OH 43216-6784.

## **LICENSE SUSPENSION**

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A license suspension occurs when your driver license has been given as bond or you have been cited for a minor traffic misdemeanor or for a traffic violation classified as a first, second, third or fourth degree misdemeanor and you fail to appear or to satisfy the court's judgment.

Your registration privileges will also be blocked. You must make a court appearance and pay all fines. If your suspension took effect on or after January 1, 2004, you must submit a \$15 fee to the Ohio BMV. The court will issue you a release of forfeiture (BMV 2529) necessary to clear the suspension.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: CDL/In-state, PO BOX 16520, Columbus, OH 43216-6520.

## **NATIONAL DRIVER REGISTRY (NDR) INDEFINITE SUSPENSION**

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An NDR suspension renders you ineligible to obtain an Ohio driver license if your driving privileges are suspended in another state.

Before you can obtain an Ohio driver license, you must clear the suspension in the other state and provide a clearance letter from the Department of Motor Vehicles in the state(s) issuing the order of suspension, or the Problem Driver Pointer System (PDPS) must indicate an "eligible" status. If the status is not cleared prior to the beginning date of the suspension, you will be required to pay a \$30 reinstatement fee.

You have the opportunity for a hearing. You may submit a request in writing to the Ohio BMV within 30 days after the mailing of the notice. The scope of the hearing is to allow you to give evidence, oral or written, to indicate why your driver license should not be cancelled. A request for a hearing prior to the beginning date of suspension will hold the suspension in abeyance.

Mail the clearance letter and reinstatement fee to: Ohio Bureau of Motor Vehicles, Attn: CDL/In-state, PO Box 16784, Columbus, OH 43216-6784.

## **CHILD SUPPORT PAYMENT SUSPENSION**

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The Child Support Enforcement Agency has notified the BMV to suspend your driving privileges because you defaulted on a child support order or failed to comply with a warrant or subpoena. After you comply, the Child Support Enforcement Agency will notify the BMV to release the suspension. A \$25 reinstatement fee will be due upon notification of every incident of default received from the Child Support Enforcement Agency.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **NONCOMPLIANCE SUSPENSION**

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If you fail to provide proof of liability insurance in effect at the time of a vehicle crash, at the time you received a traffic citation, or if you were unable to show proof of liability insurance at the time you were randomly selected as a registered vehicle owner, your driving and registration privileges will be suspended for a period of 90 days for the first offense, one year for the second offense, and two years for any additional offenses within five years.

In order to reinstate your driving privileges, you must serve the suspension time and pay a reinstatement fee, which may range from \$75 to \$500 based upon prior suspensions for noncompliance. In addition to the reinstatement fee, if you fail to surrender your driver's license and license plates prior to the start of your suspension, you will be required to pay a \$50 non-voluntary surrender fee. You must also file insurance with the Ohio BMV in the form of an SR-22 or financial responsibility bond for a period of three years for the first offense, and five years for any second or subsequent offense.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: Financial Responsibility, PO BOX 16583, Columbus, OH 43216-6583.

If your driving privileges are suspended for failure to show proof of insurance at the time of a traffic citation or an accident, you may request an administrative hearing concerning your suspension. The purpose of this hearing is limited strictly to whether Proof of Financial Responsibility was in effect at the time of the traffic citation or accident.

The written request for a hearing and a \$30 hearing fee must be received by the BMV within 10 days of the mailing date of the Notice of Suspension. The request for a hearing DOES NOT stop the suspension. The hearing examiner CANNOT grant limited driving privileges during the term of the suspension.

Mail your request for an administrative hearing to: Ohio Bureau of Motor Vehicles, Attn: Hearings, PO BOX 16520, Columbus, OH 43216-6520.

If your driving privileges are suspended for failure to show proof of insurance at the time you were randomly selected, you may request an administrative hearing regarding your suspension. The purpose of this hearing is limited to your ability to provide clear and precise evidence of the existence of Proof of Financial Responsibility during the period of registration, whether the vehicle was a seasonal vehicle, or whether the vehicle was inoperable for a minimum 30-day period prior to the date of random selection.

The request for an administrative hearing for random selection may be made after the Notice of Suspension is received, up until the ending date of the suspension. The written request for a hearing, a copy of the Notice of Suspension and the \$30 hearing fee must be received by the BMV in order to schedule a hearing. The request for a hearing DOES NOT stop the suspension. The hearing examiner CANNOT grant limited driving privileges during the term of the suspension.

Mail your request for an administrative hearing to: Ohio Bureau of Motor Vehicles, Attn: Hearings, PO BOX 16520, Columbus, OH 43216-6520.

**LIMITED DRIVING PRIVILEGES:** In accordance with section 4510.021 of the Ohio Revised Code, you may file for “limited” driving privileges in a court of record in the county in which you reside. If driving privileges are granted, the court will issue a permit indicating the dates, times and places you will be permitted to drive. Although the court may choose to grant driving privileges, it is not required to do so.

## **JUDGMENT SUSPENSION**

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A judgment is civil action taken as a result of damages and/or injuries arising from the ownership, maintenance or use of a motor vehicle. In order to have your driving and registration privileges reinstated, you

must provide evidence of satisfactory settlement for the damages and/or injuries. You must contact the judgment creditor in order to obtain a "paid in full" release or to arrange an installment agreement. You must also file and maintain financial responsibility insurance with the BMV in the form of an insurance certificate (SR-22) or a financial responsibility bond for a period of three to five years from the effective date of suspension.

An appeal may be filed with the Court of Common Pleas in the county in which the defendant resides or, in the instance of an out-of-state party, in the Court of Common Pleas in Franklin County within 15 days of the mail date of the notice of suspension. Upon receipt of such an appeal, the suspension remains in effect unless a stay order is also issued by the judge. The outcome of the appeal will decide further action.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: Financial Responsibility Unit, PO BOX 16583, Columbus, OH 43216-6583.

## **SECURITY SUSPENSION**

If you were uninsured and involved in a motor vehicle crash and the property damages exceeded \$400 and/or bodily injury was sustained, you could have a two-year suspension of your driving and registration privileges. In order to have these privileges reinstated you must meet one of the following requirements in addition to satisfying all reinstatement fees and proof of financial responsibility insurance for a period of three to five years:

1. Submit a release or agreement to the Bureau of Motor Vehicles signed by both parties; or
2. Make a security deposit with the BMV in the full amount of damages.

If the Ohio BMV receives a crash report (BMV 3303) indicating damages/injuries and that the driver or owner was uninsured, the BMV will send a notice of suspension to the parties involved and request proof of insurance in effect at the time of the accident.

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Financial Responsibility Unit, PO BOX 16583, Columbus, OH 43216-6583.

You may request an administrative hearing to demonstrate that there is no reasonable possibility of a judgment being rendered against you in a court of law for damages and or injuries resulting from the accident.

The written request for a hearing must be received by the BMV within 30 days of the mailing date on the Notice of Suspension. Such a request will delay the suspension action only for property damage and/or personal injuries pending the outcome of the hearing. It will not delay any other suspensions arising out of the accident. If the hearing action is “affirmed” and the suspension is re-opened, the subject may file a written objection with the BMV within 10 days of the mailing date of the hearing “Report and Recommendation.”

Mail your request for an administrative hearing to: Ohio Bureau of Motor Vehicles, Attn: Hearings, PO BOX 16520, Columbus, OH 43216-6520.

## **MOTOR VEHICLE CRASH REPORT**

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If you are involved in a motor vehicle accident, you may file a crash report (BMV 3303) with the Ohio BMV within six months after the accident if both of the following apply:

1. There was property damage in excess of \$400 or there was personal injury.
2. The driver or owner of the other vehicle did not have insurance or other financial responsibility coverage at the time of the accident.

You may obtain the form from your insurance agent, law enforcement, your local deputy registrar or from the Ohio BMV Web site at [www.bmv.ohio.gov](http://www.bmv.ohio.gov) under “Download BMV Forms.”

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Suspensions Unit, PO BOX 16583, Columbus, OH 43216-6583.

## **FINANCIAL RESPONSIBILITY ACT (FRA) INSURANCE**

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Effective January 1, 2004, if your driving privileges have been suspended as a result of a 12-point suspension, judgment or first offense noncompliance/random selection suspension, you are required to file and maintain FRA insurance for a period of three years. If your suspension was prior to January 1, 2004 or if you have had two or more noncompliance/random selection suspensions within the previous five years, you are required to file and maintain FRA insurance for a period of five years. You may submit any one of the following to meet this requirement:

1. Certificate of Insurance (SR-22 filing from your insurance agent)
2. Financial Responsibility Bond
3. Certificate of deposit of money or securities in the amount of \$30,000 issued by the BMV upon application and approval

PROOF OF INSURANCE DOES NOT MEAN TO MAIL OR TAKE A COPY OF YOUR POLICY OR DECLARATION PAGE TO THE BMV. PROOF OF FRA INSURANCE IS ONE OF THE THREE ITEMS ABOVE.

Mail documents to: Ohio Bureau of Motor Vehicles, Attn: Financial Responsibility Unit, PO BOX 16583, Columbus, OH 43216-6583.

## **DRUG-RELATED OFFENSES (IN-STATE/OUT-OF-STATE OVI OR DRUG RELATED OFFENSE)**

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Anyone found guilty by an Ohio court of applicable drug-related offenses under Chapter 2925 of the Ohio Revised Code may have his/her driver license suspended for a period of six months to five years. This suspension is imposed by order of the court. After the suspension is over, you must pay a \$30 reinstatement fee to the BMV in order to reinstate your driving privileges. You must be in compliance with all other driver license suspensions in order to have valid limited driving privileges.

An Ohio licensed driver or resident found guilty of OVI or an applicable drug-related offense in another state will have his/her privileges in Ohio suspended for a period of six months, once the BMV receives the report of conviction from the other state. You may request an administrative hearing by writing the BMV within 21 days of the date of suspension notice. The hearing does not delay or put the suspension in abeyance. The scope of the hearing is to determine if there was an actual plea of guilty or if subject was found guilty of the offense. After the suspension is over, you must pay a \$30 reinstatement fee to the BMV in order to reinstate your driving privileges. You may file a petition for limited driving privileges in the municipal or county court in which you reside. If you are under 18 years of age, you may file a petition for limited privileges in the juvenile court in the county in which you reside. If driving privileges are granted, the court will issue a permit indicating the dates, times and places you will be permitted to drive.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **MODIFYING ORDER**

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A modifying order is an order issued by a court that modifies your court suspension in some way. Generally, the order is issued to allow "limited" driving privileges for purposes related to occupational, educational

& vocational, medical, court-order treatment, taking a driver license exam, or to permit juveniles to practice driving with parent, guardian, or custodian. Before you are able to drive, however, you must have on file with the BMV a driver license that has not expired. You must be in compliance with all other driver license suspensions, in order to have valid limited driving privileges.

Please contact customer service at (614) 752-7500 or (614) 752-7600, for verification of those suspensions, or visit our Web site for online services at: [www.bmv.ohio.gov](http://www.bmv.ohio.gov).

## **JUVENILE INTERVENTION SUSPENSION**

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A juvenile suspension results when you have been ruled by the court to be delinquent, unruly or a traffic offender, and the court ruling/adjudication was associated with the use of drugs or alcohol.

You must complete a court ordered Substance Abuse Intervention Program or serve the length of the suspension. If the suspension is 90 days or longer, there will be a \$30 reinstatement fee required.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **HIGH SCHOOL DROPOUT**

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A high school dropout suspension results when your school superintendent notifies the BMV of your unauthorized withdrawal from school, habitual absence without a legitimate excuse, or suspension for use or possession of alcohol or drug abuse.

You must be cleared by the juvenile court through the appeal process or by providing the BMV with a notice of suspension cancellation from your school superintendent. There will be a \$30 reinstatement fee required.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **VIOLATION OF LIQUOR LAW**

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A violation of the liquor law results from using someone else's driver license or using an altered driver license to purchase liquor while under age or if you allow your driver license to be used by another underage individual in order to purchase alcohol.

You will be placed under a one-year suspension, required to pay a \$30 reinstatement fee, and if the driver license was altered, you must retake the complete driver license examination. You may purchase a temporary instruction permit packet from a deputy registrar license agency and follow their instructions.

Visit any Ohio State Highway Patrol driver license examination station (see "List of Locations," visit our Web site at: [http://bmv.ohio.gov/county/dx\\_locs.htm](http://bmv.ohio.gov/county/dx_locs.htm).) No appointment is necessary to take the driver knowledge test and vision screening, but be sure to verify days and hours of operation for each exam station. Once passed you may proceed to a deputy registrar agency and purchase a Temporary Instruction Permit Identification Card (TIPIC).

You must present two documents that satisfy proof of both: (1) Name and date of birth, and (2) Social Security number, if ever assigned, to any Deputy Registrar agency. See pages 21-23 for list of primary and secondary documents.

Mail requirements to: Ohio Bureau of Motor Vehicles, Attn: RE FEE, PO BOX 16520, Columbus, OH 43216-6520.

## **ACCEPTABLE DOCUMENTS LIST**

### **LISTA DE DOCUMENTOS ACEPTABLES**

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*In order to obtain any Temporary Permit, Driver License, Commercial Driver License, State of Ohio Identification (ID) card or duplicate of any of these items, the customer and any co-signer for a minor applicant must present a primary and a secondary document satisfactory to prove both: (1) Name and date of birth and (2) Social Security Number (SSN), if ever assigned. (Ohio Administrative Code Sections 4501:1-1-19, 21, 22).*

*Para obtener cualquier permiso temporal, licencia de conducir, licencia de conducir comercial, tarjeta de identificación (ID) del Estado de Ohio o un duplicado de estos documentos, el cliente y el confirmante para un solicitante menor de edad, deberán presentar un documento primario y uno secundario que permitan comprobar ambos: (1) nombre y Fecha de nacimiento y (2) Número del Seguro social (SSN), si tiene uno asignado. (Codigo administrativo de Ohio Secciones 4501: 1-1-19, 21, 22).*

*Individuals who are renewing a current Ohio driver license, Ohio commercial driver license (CDL), or Ohio identification (ID) card are not required to present a Social Security card at an Ohio Bureau of Motor Vehicles (BMV) license agency. An Ohio driver license, Ohio CDL, or Ohio ID card, which is current, or has been expired for less than six months, is acceptable without further proof of the applicant's Social Security number if it has been previously verified in the BMV's records.*

*Personas que estén renovando una licencia de conducir de Ohio vigente, licencia de conducir comercial de Ohio (CDL), o la tarjeta de identificación de Ohio (ID) no se les exigirá presentar una tarjeta de Seguro Social en la agencia de vehículos de motor de Ohio (BMV). Una licencia de conducir de Ohio, licencia comercial de Ohio CDL, o la tarjeta de identificación de Ohio (ID) que esté vigente, o haya expirado en menos de seis meses, es aceptable sin prueba adicional del número de Seguro Social, si el solicitante ha sido verificado anteriormente en los registros del BMV.*

*Only original documents or a copy bearing an original certification by the issuing authority are acceptable. Uncertified copies or copies of certified documents are not acceptable.  
Solamente los documentos originales o una copia que tenga la certificación original de la autoridad que emitió la copia serán aceptables.*

## **PRIMARY ACCEPTABLE DOCUMENTS** **DOCUMENTOS PRIMARIOS ACEPTABLES**

(Must include Date of Birth)  
(*Deben incluir Fecha de Nacimiento*)

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DRIVER LICENSE-(Any state) with photograph, current or expired not more than six months.

Licencia de conducir-(de cualquier estado) con fotografía, vigente o expirada por no más de seis meses.

CERTIFICATE OF BIRTH-Must be original or certified copy, have a seal and be issued by an appropriate government agency.

Certificado de Nacimiento Estado unidense-Debe ser un certificado original, con sello y emitido o expedido por una agencia gubernamental apropiada.

STATE ISSUED IDENTIFICATION CARD-(Any state) with photograph, current or expired not more than six months.

Tarjeta de identificación-(de cualquier estado) con fotografía, vigente o expirada por no más de seis meses.

UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICE (USCIS) DOCUMENTS-Must be original and valid.

Documentos de la agencia de servicios de Ciudadanía e Inmigración de los Estados Unidos (USCIS)-Deben ser original y validos.

CERTIFIED COPY OF COURT ORDER-Must contain full verifiable name, date of birth, and must have the court's seal affixed (photocopies of the court seal are not acceptable).

Copia certificada de una orden judicial-Debe contener nombre completo y la fecha de nacimiento, y debe tener el sello de la corte adherido (fotocopias del sello de la corte no son aceptables).

MILITARY IDENTIFICATION-Must be valid with photograph.

Identificación militar-Debe ser valida con fotografía.

VALID PASSPORT-U.S. or Canada with photograph. Additional USCIS documents required if non-U.S. citizen.

Pasaporte válido-Estadounidense o Canadiense, con fotografía. Documentos adicionales de la agencia de servicios de Ciudadanía e Inmigración (USCIS) si no es ciudadano Estadounidense.

STATE ISSUED LEARNERS PERMIT-(Any state) with photograph, expired not more than six (6) months.

Permiso estatal de aprendizaje-(Cualquier estado) con fotografía, expirada no más de seis meses.

RELEASE IDENTIFICATION CARD-Issued after June 22, 2006, by the Ohio Department of Rehabilitation and Correction.

Tarjeta de identificación de liberación emitido después del 22 de Junio de 2006, por el Departamento de Rehabilitación y Correccion.

NOTE: Additional documentation may be required if the documentation provided is questionable.

Nota: Documentos adicionales pueden ser requeridos si la documentación presentada es cuestionable.

## **SECONDARY ACCEPTABLE DOCUMENTS**

### ***DOCUMENTOS SECUNDARIOS ACEPTABLES***

(It should contain the Social Security number (SSN) if it is not on the primary document)

*(Deben incluir el número del seguro social (SSN) si este no aparece en el documento primario)*

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OFFICIAL UNITED STATES SOCIAL SECURITY ADMINISTRATION CARD OR NUMIDENT PRINTOUT-Metal card is not acceptable.

Tarjeta oficial del seguro social de los Estados Unidos o identificación numérica impresa-La tarjeta de metal no es aceptable.

MEDICAL TREATMENT RECORDS FROM A DOCTOR OR HOSPITAL.

Registros de tratamiento medico provenientes de un doctor o hospital.

MILITARY DISCHARGE SEPARATION PAPERS-DD214 required.

Documentos de retiro del servicio militar-se require el documento DD214.

MILITARY DEPENDENT IDENTIFICATION-Must be valid with photograph.

Identificación de dependiente militar- válido con fotografía.

CREDIT CARD

Tarjeta de crédito

SCHOOL RECORD OR TRANSCRIPT-Must be certified copy.

Registro de la escuela o transcripción-Debe ser una copia certificada.

DEPARTMENT OF HUMAN SERVICES CARD-May or may not have photo.

Tarjeta del Departamento de Servicios Humanos con o sin foto.

BUREAU OF AMERICAN INDIAN AFFAIRS CARD or AMERICAN INDIAN TREATY CARD-Tribal Identification card is not acceptable.

Tarjeta de la agencia de asuntos indios americano o de un tratado-la tarjeta de identificación tribal no es aceptable.

GUN PERMIT-With photograph.

Permiso de arma de fuego con fotografía.

MARRIAGE CERTIFICATE OR LICENSE-Must be original.

Licencia o certificado de matrimonio-Debe ser el original.

EMPLOYER IDENTIFICATION CARD-With photograph.

Tarjeta de identificación de empleador con fotografía.

PILOT'S LICENSE

Licencia de piloto

HEALTH INSURANCE CARD-Example: Blue Cross/Blue Shield.

Tarjeta de seguro medico-Por ejemplo: Blue Cross/Blue Shield.

VEHICLE TITLE-Vehicle registration is not acceptable.

Título del vehículo-El registro del vehículo no es aceptable.

CERTIFIED COPY OF A COURT ORDER-With or without the date of birth.

Includes adoption papers.

Copia certificada de una orden judicial-Con o sin la fecha de nacimiento. Incluye los documentos de adopción.

STUDENT IDENTIFICATION CARD-With photograph issued by school or university.

Tarjeta de identificación de estudiante-Con fotografía emitida por una escuela o universidad.

FOREIGN BIRTH CERTIFICATE-Must be accompanied by a translation by an approved translator.

Certificado de nacimiento extranjero-Debe ser acompañado de una traducción realizada por un traductor acreditado.

VOTER REGISTRATION CARD-No Ohio voter registration cards.

Tarjeta de registro electoral-Ninguna targeta de registro electoral de Ohio.

INTERNAL REVENUE SERVICE OR STATE TAX FORM-Issued by the governmental agency. W-2 is not acceptable.

Formulario de declaración de impuestos Federal o estatal-Emitido por la agencia gubernamental. W-2 no es aceptable.

NOTE: Additional documentation may be required if the documentation provided is questionable.

Nota: Documentos adicionales pueden ser requeridos si la documentación presentada es cuestionable

## **OHIO REGIONAL SERVICE CENTERS**

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Some of our Regional Service Centers are “one-stop” shops which include (or are located close by) a license agency for driver and vehicle registration services, a driver license exam station, Clerk of Courts Auto Title Office and a Bureau of Motor Vehicles Field Operations Office where reinstatement fees can be paid and vehicles can be registered for interstate operation. To verify your reinstatement fees and other requirements prior to going to a reinstatement office, you may want to contact the BMV by telephoning (614) 752-7500 or (614) 752-7600 for general questions, (614) 752-7700 Financial Responsibility, (614) 752-7800 Registration, or visiting our Web site for online services at: [www.bmv.ohio.gov](http://www.bmv.ohio.gov).

Cleveland Area:  
12000 Snow Rd., Suite N.  
Parma, Ohio 44130  
8:00 a.m.- 4:30 p.m.  
Mon.-Fri.

Cincinnati Area:  
10948 Hamilton Ave.  
Cincinnati, Ohio 45231  
8:00 a.m.– 4:30 p.m.  
Mon.-Fri.

Canton Area:  
306 Second Street. S.E.  
Canton, Ohio 44702  
8:00 a.m.– 4:30 p.m.  
Mon.-Fri.

Youngstown Area:  
Plaza Place  
242 Federal Plaza West  
Youngstown, Ohio 44503  
8:00 a.m.- 4:30 p.m.  
Mon.-Fri.

Toledo Area:  
4400 Heatherdowns Blvd.  
Toledo, Ohio 43614  
8:00a.m.- 4:30 p.m.  
Mon.-Fri.

Columbus Area:  
1583 Alum Creek Drive  
Columbus, Ohio 43209  
8:00 a.m.- 4:30 p.m.  
Mon.-Fri.

Jackson Area:  
110 Twin Oaks Drive  
Jackson, Ohio 45640  
8:00 a.m.- 4:30 p.m.  
Mon.-Fri.

# BMV REINSTATEMENT FEE CHART

Update

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SUSPENSION	BMV FEES	PAGE
Administrative Indef or Medical Suspension	NONE	8
ALS/Positive	\$475*	2
ALS/Refusal	\$475*	2
License Suspension	\$15	13
Court Suspension	\$30**	7
Child Support Suspension	\$25	14
Drug Related (In-State/Out-of-State)	\$30**	18
Motor Vehicle Crash Report	NONE	17
Financial Responsibility	NONE	17
Habitual Use-Alcohol/Drugs	NONE	7
High School Dropout	\$30**	19
Judgment	NONE	15
Modifying Order	NONE	18
NDR Indefinite Suspension	\$30 **	13
Noncompliance Suspension	Varies****	14
Nonresident Violator Compact	\$30**	6
OVI	\$475*	3
OVUAC (Operating a Vehicle after Underage Alcohol Consumption) (Under age 21)	\$30**	11
Physical Control While Under Influence	\$475	3
Probationary Suspension for Two Moving Violations	\$30**	8
Probationary Suspension for Three Moving Violations	\$30**	9
Probationary Suspension for OVUAC (Under age 18)	\$30**	10
Probationary Suspension for OVI (Under age 18)	\$30**	10
Security Suspension	NONE	16
Tobacco Suspension	NONE	12
Twelve-Point Suspension	\$30**	6
Vehicle Forfeiture	NONE	5
Vehicle Immobilization	\$100	4
Violation of Liquor Law	\$30**	19
Violation of Restriction	\$30	12
Juvenile Intervention Suspension	\$30**	19
Warrant Block	\$15	5

\*The following fees may be applicable to your case based on conviction/offense or action taken date:

*Prior to March 14, 1989	\$ 75
March 14, 1989 to July 24, 1990	\$100
July 25, 1990 to June 30, 1993	\$125
July 1, 1993 to September 30, 1997	\$250
October 1, 1997 to September 15, 1998	\$280
September 16, 1998 to November 2, 2000	\$405
On or after November 3, 2000	\$425
On or after September 30, 2008	\$475
**If prior to October 1, 1997	NONE
***Prior to October 1, 1997	\$12.50

The fee may be waived if the out-of-state court requirements were satisfied prior to the beginning date of suspension.

\*\*\*\*The following fees are applicable to Noncompliance Suspension:

Incident/accident prior to April 20, 1995	\$30
On or after April 20, 1995, 1st offense	\$75
2nd offense within five years	\$250
3rd offense within five years	\$500

Please note: There is a \$50 additional non-voluntary surrender fee on all noncompliance suspensions if the driver license and registration plates are not surrendered in the required amount of time.

**NOTE:** The above fee chart represents fees due to the BMV and does not include any fees due to the court, other governmental jurisdictions (city, state) or individual/business (impound lots, insurance companies, etc.).

## **PAYMENT FEE PLANS AND DISCHARGE IN BANKRUPTCY**

You may contact your local county or municipal court for a fee payment plan that would allow you to have limited driving privileges while making payments to the BMV on your reinstatement fees. The court may choose to grant the fee payment plan and driving privileges, but is not required to do so.

Reinstatement fees owed to the Ohio BMV may be discharged in bankruptcy. In order to include your reinstatement fees in your bankruptcy, it is necessary to include a petition and schedule of departments.

Ohio Bureau of Motor Vehicles  
1970 West Broad Street  
PO BOX 16520  
Columbus, Ohio 43216-6520  
(614) 752-7500 (Main Number)  
(614) 752-7600 (General Questions)  
(614) 752-7700 (Financial Responsibility Section)  
(614) 752-7800 (Registration/Special Plates Section)

Equal Opportunity Employer



**OHIO DEPARTMENT  
OF PUBLIC SAFETY**  
EDUCATION • SERVICE • PROTECTION

TED STRICKLAND, GOVERNOR  
HENRY GUZMÁN, DIRECTOR

[WWW.PUBLICSAFETY.OHIO.GOV](http://WWW.PUBLICSAFETY.OHIO.GOV)